

Admission Form

Nursery half day (until 12:30 pm) all day (until 3:45 pm)

Kindergarten half day (until 12:30 pm) all day (until 3:45 pm)

Primary Cl. 1 Cl. 2 Cl. 3 Cl. 4

Secondary Cl. 5 Cl. 6 Cl. 7 Cl. 8

Entry Date _____

Expected length of stay * _____

* Please note: Despite the expected length of stay indicated, a written deregistration must be made on the official deregistration form.

Personal Details of the student

Name, First Name(s)

Date of Birth, Place of Birth

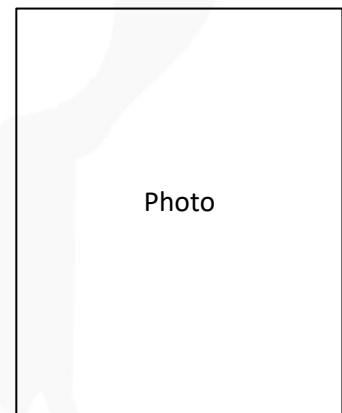
Nationality

Mother tongue

Second and Third Language

Religion

Previous Kindergarten/ schools



Special educational needs

Are there any special educational needs (LRS, dyscalculia, ADHD, etc.)?

yes no

If so, what type _____

* Please note that the school reserves the right to reassess the child's suitability for school if a need for support is subsequently identified or concealed.

Does your child suffer from allergies?

yes no

If yes, which? _____

Are there any chronic illnesses?

yes no

If so, what type? _____

Personal Data Legal Guardian

Legal Guardian 1

Name, First Name(s) _____

Mobile Phone Number _____

E-Mail address _____

Work _____

Employer, Work Place _____

Legal Guardian 2

Name, First Name(s) _____

Mobile Phone Number _____

E-Mail address _____

Work _____

Employer, Work Place _____

Residential address in Ghana _____

Home address _____

In an emergency, please call the following person

* The school is a member of WARA. The school does not provide accident insurance for pupils.

Name, First Name(s) _____

Mobile Phone Number _____

Relation to family _____

How did you hear about us? _____

Information on invoicing

Billing address _____

Bank account (for possible refunds)

Payment of school fees by the employer:

at 70 % - 100 % → Full-payer rate

less than 70 % → Self-payer tariff

Parent Group

I/We would like to be included in the parent groups. I/We agree that our phone numbers and email addresses may be shared with the parent representatives.

Please enclose a copy of the following documents with the application:

- Valid passport of the child
- Report cards of the child from the last two school years
- Special educational report, if applicable
- Valid passport of the legal guardian
- For employees: Proof of employment from the employer
- For self-employed persons: Name and address of the company, registration number, TIN number, VAT number, etc.

Admission regulations

1. With this application I/we join the school association of the German International School Accra. The school association is the responsible body of GISA and the members elect the school board as their representatives in the general meeting. You will receive a copy of the statutes with your application.
2. I/we have taken note of the payment modalities including the cancellation deadlines.

I/we hereby confirm that the information provided above is correct and that I/we have taken note of the admission regulations.

Date, Signature Legal Guardian 1

Date, Signature Legal Guardian 2

For internal use:

Receipt Administration:

Date

Signature Administration

Admission confirmation:

Date

Signature Head of School

Distributor for information and further processing:
Accountant:

Date

Signature

Head of KG /Class Teacher:

Date

Signature

Back to Administrative Assistance

Form version 2024/03